

**SOUTHERN LEHIGH SCHOOL DISTRICT
BOARD OF SCHOOL DIRECTORS MEETING**

High School Board Room

November 22, 2010

7:30 p.m.

Agenda



IN PURSUIT OF EXCELLENCE

I. OPENING PROCEDURES

- A. ***Call to Order***
- B. ***Recording of Attendance by the Secretary***
- C. ***Pledge of Allegiance***

II. APPROVAL OF MINUTES OF NOVEMBER 8, 2010

III. VISITORS

Business by visitor(s) will be presented for Board consideration as to agenda placement.

IV. APPROVAL OF CONSENT AGENDA

Consent agenda items are marked with an asterisk throughout the regular agenda and summarized on a separate sheet.

V. CURRICULUM/STUDENTS AND STAFF ACTIVITIES

- A. ***Student/Staff Activities***

**High SchoolMr. John Zuk
Middle School.....Mr. Nathan Davidson
Intermediate SchoolMr. Sean McGinty
Elementary SchoolsMrs. Carol Mickley**

VI. BUSINESS AND FINANCE

- A. ***Accounts Payable***

***The Administration recommends approval of the bills to be paid as of November 22, 2010. (VI, A)**

- B. ***Approval of Property Tax Refunds***

The Administration requests permission to issue the following 2010-2011 property tax refunds as a result of a recent court order in connection with tax assessment appeals that were filed on August 1, 2009, and which affect taxes imposed on and after July 1, 2010 and just recently resolved:

- 1. Lutron Electronics Co. Inc, Parcel ID#22 642481361015 1, \$12,219.46 (VI, B-1)**
- 2. LCIDA c/o Lutron Electronics Co. Inc, Parcel ID#22 642481320251 1, \$29,491.39 (VI, B-2)**
- 3. Spira Mellennium LLC, Parcel ID# 22 642471756944 1, \$124,198.88 (VI, B-3)**

C. *Approval of Berkheimer Resolution and Accompanying Documents*

The Administration recommends approval of the enclosed resolution and various related documents in connection with the appointment of H.A. Berkheimer, Inc, Bangor, PA as Earned Income Tax Collector and Local Services Tax Collector for 2011. (VI, C)

VII. SUPPORT SERVICES

VIII. PERSONNEL

A. *Certificated Staff*

1. *Substitute Teachers*

*The Administration recommends approval of the following Substitute Teachers for the 2010-2011 school year:

Christana Crivellaro, Health and Phys. Ed. K-12

Andrea Eberhardt, Chemistry

Matthew Goldsmith, Elementary

Michael Graziano, Citizenship 7-12 and Social Studies 7-12

Amy Munson, Mathematics

Dana Musselman, Elementary

Brenda Snyder, Elementary

Catherine Souza, Social Studies 7-12

Veronica Albanese, IU Guest Teacher

Jana Bolton, IU Guest Teacher

Shannon Burky, IU Guest Teacher

Jane Dunbar, IU Guest Teacher

Sally Habib, IU Guest Teacher

Lisa Heineman, IU Guest Teacher

Ines Heuser, IU Guest Teacher

Dorith Kadozono, IU Guest Teacher

Kyle Lavigne, IU Guest Teacher

Chintan Mehta, IU Guest Teacher

David Reber, IU Guest Teacher

Ellen Schmid, IU Guest Teacher

Julia Schultz, IU Guest Teacher

Robin Skidmore, IU Guest Teacher

Jody Wilkins, IU Guest Teacher

2. *FMLA Leave*

*The Administration recommends approval of *FMLA Leave* of the following staff:

Kathleen Wechtler, Special Education Teacher, Southern Lehigh Intermediate School, from November 15, 2010 through December 23, 2010.

3. *Appointments*

The Administration recommends approval of the following staff: (VIII, A-3)

Thomas Wilde, Long-term (Category E) Substitute English Teacher, Southern Lehigh High School, Step 2, at a salary of \$58,613 (pro-rated), Bachelors +15, effective November 23, 2010. Mr. Wilde will fill the position on an emergency basis during the childrearing leave of *Jessica Gordon*.

Heather Jani, Long-term (Category E) Substitute Grade 3 Teacher, Liberty Bell Elementary School, at a salary of \$43,743 (pro-rated), Bachelors, Step 14, effective November 23, 2010. Ms. Jani will fill the position during the leave of *Ann Greenzweig*.

4. *Student Teachers*

*The Administration recommends approval of the following student teacher placements at Southern Lehigh Intermediate School and Lower Milford Elementary School(*pending receipt of required documentation*):

Anthony Dunn, Elementary and Special Education, DeSales University, with *Sonya Dill*, from January 18, 2011 to March 4, 2011.

Katelyn Gannon, Elementary and Special Education, DeSales University, with *Nicholas Weaver*, from January 18, 2011 to March 4, 2011.

Kristie Malachowski, Elementary K-6, DeSales University, with *Sherry Lesavoy*, from January 18, 2011 to March 4, 2011.

Elizabeth Tate, Elementary K-6, Drexel University, with *Kathleen Kale*, from January 3, 2011 to March 25, 2011.

B. *Noncertificated Staff*1. *Substitute Support Staff*

*The Administration recommends approval of the following substitute support staff for the 2010-2011 school year:

Brenda Snyder, Substitute Instructional Assistant, at an hourly rate of \$15.31.

Eileen Rupp, Substitute Cafeteria Worker, at an hourly rate of \$8.41.

Roberto Pena, Substitute Custodian, at an hourly rate of \$13.11.

2. *Appointment*

*The Administration recommends approval of the following staff: (VIII, B-2)

Melinda Watkins, Instructional Assistant (6 hour) Southern Lehigh Intermediate School, at the hourly rate of \$15.89, effective November 23, 2010. Ms. Watkins will fill the position due to the resignation of *Janice Alhadeff*.

C. *Extra-Compensatory Positions*1. *Mentor*

*The Administration recommends approval of the following mentor at a stipend of \$700 for the 2010-2011 school year:

David LeBourgeois as a mentor for *Heather Jani*

2. *Resignation*

*The Administration recommends accepting the resignation of Jenna Stampf, Head Middle School Girls' Basketball Coach, effective November 14, 2010, contingent upon the approval of hire as Junior High Girls' Basketball Coach.

3. *Coaching Appointments*

*The Administration recommends approval of the following coaches for the 2010-2011 school year: (VIII, C-3)

<u>Christana Crivellaro</u>	MS Head Girls' Basketball	\$3,561
<u>Jenna Stampf</u>	Junior High Girls' Basketball	\$4,352
<u>Jennie Cochenour</u>	MS Asst. Girls' Basketball	\$2,374

IX. REPORTS

A. Committee Reports

The minutes of the Carbon Lehigh Intermediate Unit of Directors of October 8, 2010 are included in the Board materials.

B. Superintendent's Report..... Mr. Liberati

C. Facilities Report..... Mr. Liberati

D. Strategic Plan Report.....Mrs. Christman

X. OLD BUSINESS

XI. NEW BUSINESS

A. Rescinding of Obsolete Board Policies

The Administration recommends that the following obsolete policies be rescinded: (XI, A)

#304.5 Administrative Employees: Appointment of Employees

#404.5 Professional Employees: Appointment of Employees

#504.5 Classified Employees: Appointment of Employees

#408 Professional Employees: Non-Professional Position Classification

#533.2 Classified Employees: Bus Driver Training & General Requirements

B. First Reading of Board Policies

The Administration recommends a first reading of the following policies: (XI, B)

#323 Administrative Employees: Tobacco Use

#423 Professional Employees: Tobacco Use

#523 Classified Employees: Tobacco Use

#913.1 Community: Flyer/Information Distribution

C. First Reading on Revisions to Existing Policies

The Administration recommends a first reading of the following revised policies: (XI, C)

#302.3 Administrative Employees: Retirement of Employees

#402.3 Professional Employees: Retirement of Employees

#502.3 Classified Employees: Retirement of Employees

#304.7 Administrative Employees: Exit Interviews

#404.7 Professional Employees: Exit Interviews

#504.7 Classified Employees: Exit Interviews

#810.2 Operations: Transportation – Bus Regulation

#810.3 Operations: Transportation – Student Behavior

XII. COMMUNICATIONS

Letters to the Board are included in the Board materials as they are received in the district.

XIII. FOR INFORMATION ONLY

A. Conference Request

The requests for professional conferences are listed in the Board materials by name, conference, location, dates of absence, and cost. (XIII, A)

B. Graduate Study Pre-approval

The requests for graduate study are listed in the Board materials by name, course/program, institution, reimbursement eligibility and pre-approval date. (XIII, B)

C. Curriculum Writing

The curriculum writing agreements are listed in the Board materials by name, elected compensation, amount and anticipated date of completion. (XIII, C)

XIV. VISITORS' COMMENTS

XV. EXECUTIVE SESSION

XVI. OPEN SESSION

XVII. ADJOURNMENT